

CIO Council Meeting Minutes ***– October 23, 2003–***

The October meeting was held at the Lucas Building, Rooms 319 & 320

1. **Welcome and Introductions** – Leon Schwartz welcomed everyone to the meeting and asked everyone to introduce themselves.

2. **ICN Update**

Phil Groner introduced David Swanson who is an ICN System Engineer. Phil provided an update on the network upgrade indicating that Rings 1, 4, & 5 are 100% complete, Ring 3 is 96% complete, Ring 2 is 75% complete and Ring 6 is not scheduled yet. ICN offers primary and secondary DNS services.

3. **ITE Update**

Wes Hunsberger and Greg Fay provided an update on the status of the Enterprise Infrastructure and Personnel Assessment. Twenty-six vendors expressed an interest in the RFP. Wes will e-mail the key dates timeline to all CIO members. He highlighted the activities and timeline with members. The subcommittee is meeting weekly to develop the surveys to gather information for vendor selected through the RFP process. Agencies will need to complete surveys by December 22nd.

Nadir Mehta presented information regarding the PKI service offering. Nadir indicated the DAS Technology Customer Council will be reviewing the pricing for the PKI service offering at the November council meeting. Cynthia Eisenhower will draft another waiver letter based on legislative digital signature requirements.

4. **DAS Technology Customer Council Update**

Steve Gast and Steve Mosena provided an update on the October council meeting. The council meeting agendas primarily have been educational in nature to date. The council bylaws allow agencies to have an alternate with voting rights when the appointed member can not attend. Steve Mosena, Council Chair, has distributed a survey to determine if agencies are still interested in purchasing PKI services based on the proposed cost. The PKI service offering pricing will be presented for approval at the November council meeting. Council members will be contacting agencies to gather further input prior to the November council meeting.

5. **I3 Project Update**

Sharon Sperry, project manager for I3, indicated that the implementation of the finance and procurement component has been delayed. A new timeline will be released shortly. DOM will be doing parallel system operation of the budget system during the implementation of the budget component. A memo regarding interface testing will be sent to agencies in November. Members

discuss the capacity worksheet that was distributed and is due November 15th. Sharon indicated that AMS will present information next week on the I3 portal and directory service. She will share this information with Steve Gast, chair of the CIO directory sub committee.

6. Cyber Security Update

Lesa Quinn, DPD/ Homeland Security/EMD/VA CIO, and Larry Brennan, ITE Security Office, provided an overview of the Improvement Action Report from the Sobig.A-F/Blaster Attacks.

Jerry Ostendorf, Homeland Security/EMD, presented the Iowa Homeland Security Critical Asset Assessment Model (CAAM) and discussed the Iowa Critical Asset Protection Status Report. He led a discussion with members on implementation and monitoring strategies.

**The Next CIO Council meeting is scheduled for November 20th
from 1:00 –3:00 p.m. in the 1st Floor Grimes North Conference Room.**

Attendees of the October 23, 2003 CIO Council Meeting

CIO Council Members Present

Last Name	First Name	Department
Erickson	Erwin	Auditor's office
Fay	Greg	DPH
Gast	Steven	DOT
Grund	Larry	DPS
Jacobs	Richard	IDRF
Johnson	Roger	DCA
McLaughlin	Tim	DIA
Messer	Adam	CSAC
Mosena	Steve	DHS
Munson	Margaret	COM
Nichols	Steve	DVRS
Paeth	Peter	ILEA
Peters	Judy	IWD
Pothast	Ron	ICRC
Quinn	Lesa	DPD,HLEMD,VA
Schwartz	Leon	IPERS
Vandewall	Kevin	DOC

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Others Present

Last Name	First Name	Department
Swanson	David	ICN
Groner	Philip	ICN
Hunsberger	Wes	DAS-ITE
Mehta	Nadir	DAS-ITE
Sperry	Sharon	DAS-ITE
Martin	Pat	TOS
Roeder-Grubb	Laura	Human Rights
Krogmeier	Kit	DAS
Ostendorf	Jerry	Homeland Security/EMD
Davis	Harry	SOS